

***SOUTH-EAST ASIA CENTER - ENERGY ASSISTANCE PROGRAMS***

**Heat/electric money (LIHEAP) is here! Fill out the form below. Anyone can bring it in, email, mail or fax at your appointment time/date on the envelope we sent you. (If you get PIPP now, wait for a letter from CEDA.)**

**How can we best contact you when needed? Write number 1 below for all good ways, 2 for OK, and 3 for all bad ways.**

**Phone number *that will be answered*:** \_\_\_\_\_ **Best times** \_\_\_\_\_

**E-mail** that is checked often: \_\_\_\_\_

**Text (to)** \_\_\_\_\_

**Language(s) you speak well:** \_\_\_\_\_ **Language(s) you read/write:** \_\_\_\_\_

**Documents/forms you need:**

**1. Proof of age (State ID/Birth Certificate for new born) or disability (Medicare card/SSI letter)**

**2. Proof of last 30-day income of all household members:**

- **All pages of current year SSI and SSA benefit award letter *or* your bank statement with those deposits**
- **AABD (small check) for yourself: \$\_\_\_\_\_ your spouse: \$\_\_\_\_\_**
- **Unemployment stubs, or Pension (company *letter* or current year or lifetime), or VA letter**
- **Paystubs: Use Income Statement form if you do not have enough paystubs.**
- **Cash Gifts \$\_\_\_\_\_ from whom? Name, address, phone \_\_\_\_\_**
- **TANF \$\_\_\_\_\_**
- **If no one has income, please provide proof of SNAP benefits or subsidized housing lease.**

**3. Latest gas and electric bills**

**4. Rent amount\*: \$\_\_\_\_\_ 5. Food stamps/SNAP? Yes \_\_\_\_\_ No \_\_\_\_\_**

**6. Universal Signature Page with your signature**

**7. New applicants or new household members need Social Security Card copies**

***\*NEW! Additionally, CASH ASSISTANCE : for customers who can provide Lease or Rental Agreement or completed Rent Verification Form with :***

- . both heating and electricity costs are included in the rent , or***
- . heating costs are included in the rent, or***
- . residing in Subsidized Housing or Section 8 Housing without energy bills.***

**All members of your household**

|                             |                           |                        |
|-----------------------------|---------------------------|------------------------|
| 1. Name (First-Middle-Last) | Birthday (Month-Day-Year) | Social Security Number |
| _____                       | _____                     | _____-_____-_____      |
| 2. Name (First-Middle-Last) | Birthday (Month-Day-Year) | Social Security Number |
| _____                       | _____                     | _____-_____-_____      |
| 3. Name (First-Middle-Last) | Birthday (Month-Day-Year) | Social Security Number |
| _____                       | _____                     | _____-_____-_____      |
| 4. Name (First-Middle-Last) | Birthday (Month-Day-Year) | Social Security Number |
| _____                       | _____                     | _____-_____-_____      |

For more family members, please use another paper.

**On your appointment date/time with a) your envelope, b) this form, c) all documents above you may:**

- 1. Drop off to staff at 5120 N. Broadway parking lot second door (with ENERGY SERVICES sign), or**
- 2. E-mail to [seacdcrequest@se-asiacenter.net](mailto:seacdcrequest@se-asiacenter.net) or Fax to 1-888-831-5471, or**
- 3. Mail to South-East Asia Center – Energy Assistance, 5120 N. Broadway, Chicago, IL 60640 or**
- 4. Come in on time with your mask for us to help you at our 5120 N. Broadway parking lot. *If you are sick, vulnerable, immunocompromised, do 1, 2 or 3***

**Sorry, but missing documents/ signatures/information, unclear answers/writing, unanswered calls/texts/emails *will not allow us to do your application.***

**If you do not get a letter after 15 weeks, call CEDA at 800 571 2332 to check (Give them household head's Social Security number).**

**You can find instructions/forms, updates, and answers to common questions at [www.seacenergy.com](http://www.seacenergy.com).**

**At 773 989-6927 recorded messages in English, Cantonese, and Vietnamese give you verbal instructions.**